

# How to Enroll in Summer Camp (Current QCCS Students)

# Step 1

Go to factsmgt.com and log into your FACTS Family Portal

# Family Portal Login

			District Code:
			User Name:
			Password (case-sensitive):
rt	Parent Log in 🔻	School Log in	Forgot User Name/Password?
Res	FACTS Family Porta	D .	Parent Student Staff
	Payment Plans/Financial Aid		Login

# Step 2

Once you are on your Home Screen click on Apply / Enroll tab located on the left hand side

# Step 3

Next Click on Application (New Student).



Application (New Student)

#### Enrollment / Reenrollment

Step 4 Click on the blue link - Click here to open Application

Application (New Student)

Click here to open Application

#### Step 5

Click on Create a New Student Application

#### Step 6

Fill in your student information. At the bottom it is important that you choose the correct packet. You will need to select the **2024** Summer Camp Packet.

Apply to						
Grade: 01 🗸						
School: Quad Cities Christian Elementary 🗸						
Application: 2022-2023 Summer Camp - Summer Camp	~					

# Step 7

Once you have hit submit you will be prompted to Start Application

School Year	Grade Level	Application	Admissions
Applied	Applied	Status	Progress Status
2022-2023 Summer Camp	05	Start Application	<u>Status</u>

# Step 8

Complete and submit application. At the time you submit your application there will be a \$125.00 fee that must be paid in order to complete your application.

Abby Ventris Year: 2022-2023 Summer Camp Grade: 05	Instructions & Resources				
Instructions & Resources	Welcome to Quad Cities Christian Summer Camp Application. We have designed our application process to marke applying as cimple as				
Applicant Information	possible.				
	Instructions				
Housenoid 1	Please complete the Application forms listed in the left				
Household 2	form.				
Siblings	<ul> <li>A yellow caution sign A will appear in the menu next to forms that are missing required information.</li> </ul>				
Emergency Contacts and Authorized Pickup	- A green check mark $\checkmark$ will appear in the menu next to forms that are completed.				
Medical Information	After you have completed the application, a Submit Application and Make Payment form will appear. Please follow the instructions that will be provided to submit the application along with the non-refundable \$20 application fee.				
Swim and Field Trip					
Permission	Registration and Enrollment				
Swimming Skills	After receiving acceptance notification, parents will be provided information necessary to complete the enrollment process. We appreciate your interest and look forward to meeting you. If you have any questions, please feel free to contact me at 309-762-3800.				
Behavior Agreement					
Electronic Signature Page					
Application Review	Dawn Ventris				
	Office Manager				

If you have any questions please don't hesitate to reach out to Mrs. Ventris at 309.762.3800 or office@qcchristianschools.org.